

EXHIBITORS SCHEDULE NATEXPO 2024
23-24 September 2024 - EUREXPO LYON

	JANUARY					FEBRUARY				MARCH				APRIL				MAY				JUNE				JULY				AUGUST					SEPTEMBER					
	S1	S2	S3	S4	S5	S6	S7	S8	S9	S10	S11	S12	S13	S14	S15	S16	S17	S18	S19	S20	S21	S22	S23	S24	S25	S26	S27	S28	S29	S30	S31	S32	S33	S34	S35	S36	S37	S38	S39	
PRESS FREE																																								
Send us your press releases for our website																																								
Prepare your press kit																																								
Print your press kit for the show																																								
YOUR VISIBILITY																																								
Opening of the exhibitor area																																								
Register for the official catalog																																								
Book your PREMIUM visibility (sponsoring)																																								
Order your communication tools																																								
Register your innovations at the New Products Gallery																																								
Send your products registered at the Gallery																																								
Closing of the platform and catalog registration																																								
Closing of New Products Gallery registration																																								
Deadline to receive your products for the Gallery																																								
AWARDS FREE																																								
Register for Natexpo Awards 2024																																								
Closing of the registration																																								
Deadline to send your products																				3 May																				
DIGITAL COMMUNICATION FREE																																								
Communicate on your social media																																								
Personalise your email signature with our banner																																								
Invite your clients and prospects with e-invitations																																								
PRACTICAL TOOLS																																								
Book your transports																																								
Book your accommodation (Rugby World Cup in France)																																								
Order your exhibitor badges																																								
Print your exhibitor badges																																								
YOUR STAND - PREPARE THE SHOW																																								
Attend the Exhibitor Coaching Webinar																																								
Order your furniture																																								
Order your facilities (electricity and water supplies, cleaning, parking...)																																								
Order your stand options (computer and hardware, flowers, decoration...)																																								
Order services (meal trays, hosts, translation, badges scanner, security...)																																								
BUSINESS MEETINGS																																								
Registration on the Business Meeting platform																																								
Meeting proposals																																								
Appointment schedule sending																																								
RULES OF SECURITY AND SET-UP																																								
Send your booth plan to Natexpo Technical Service																																								
Send the security form to Natexpo Technical Service																																								
Exhibitor welcoming																																							21 Sept.	
Set up for Bare stands																																						21 Sept.		
Set up for Fitted stands																																						22 Sept.		
Set up for the Gems Village and the Big Splash																																						22 Sept.		